

# REQUEST FOR CONFIDENTIALITY (OFFICIAL RECORDS)

Send Request to: **Laura E. Roth**  
**Clerk of Circuit Court, Volusia County**  
**P.O. Box 6043, DeLand, FL. 32721-6043**

I am filing this request for confidentiality with the Volusia County Clerk of Circuit Court for the exemption of information located in the Volusia County Official Records pursuant to Chapter 119.071, 741.465, 744.21031, or 493.6122, Florida Statutes. This document will need to be Notarized.

### Check all that apply to YOU as the requestor:

- current or  former government agency employee in the category checked below
- spouse of current or  spouse of former government agency employee in the category checked below
- child of current or  child of former government agency employee in the category checked below
- protected individual requesting redaction in the category checked below

### Statutory Basis for Removal:

- Law Enforcement including Correctional, Correctional Probation Officers §119.071(4)(d)2.a. F.S.
  - Civilian Personnel employed by a law enforcement agency §119.071(4)(d)2.a. F.S.
  - Department of Children and Family Investigator §119.071(4)(d)2.a. F.S.
  - Department of Health (*Investigator of child abuse or neglect*) §119.071(4)(d)2.a. F.S.
  - Department of Revenue or Local Government child support collection/enforcement personnel §119.071(4)(d)2.a. F.S.
  - Florida Department of Financial Services investigative personnel §119.071(4)(d)2.b. F.S.
  - Office of Financial Regulation's Bureau of Financial Investigations investigative personnel §119.071(4)(d)2.c. F.S.
  - Firefighter §119.071(4)(d)2.d. F.S.
  - Justice or Judge §119.071(4)(d)2.e. F.S.
  - State Attorney and Assistant State Attorney §119.071(4)(d)2.f. F.S.
  - Statewide Prosecutor and Assistant Statewide Prosecutors §119.071(4)(d)2.f. F.S.
  - General or Special Magistrate §119.071(4)(d)2.g. F.S.
  - Judge of Compensation Claims, Administrative Law Judge §119.071(4)(d)2.g. F.S.
  - Child Support Hearing Officer §119.071(4)(d)2.g. F.S.
  - Local Govt. or Water Mgt. District Human resources manager/assistant manager §119.071(4)(d)2.h. F.S.
  - Local Govt. or Water Mgt. District Labor or employee relations manager/asst. manager §119.071(4)(d)2.h. F.S.
  - Code Enforcement Officer §119.071(4)(d)2.i. F.S.
  - Guardian Ad Litem §119.071(4)(d)2.j. F.S.
  - Juvenile probation/detention officer, house parent, therapy provider, counselor & supervisors §119.071(4)(d)2.k. F.S.
  - Public Defender and Assistant Public Defenders §119.071(4)(d)2.l. F.S.
  - Criminal conflict counsel and civil regional counsel §119.071(4)(d)2.l. F.S.
  - Department of Business Regulation Investigators & Inspectors §119.071(4)(d)2.m. F.S.
  - Tax Collectors (current only) §119.071(4)(d)2.n. F.S.
  - Dept. of Health personnel involved in eligibility, investigation, prosecution & inspection §119.071(4)(d)2.o. F.S.
  - Impaired practitioner consultants retained by an agency §119.071(4)(d)2.p. F.S.
  - Emergency medical technician or paramedic §119.071(4)(d)2.q. F.S.
  - Agency inspector general office or internal audit department with auditing or potential criminal investigating or disciplinary duties §119.071(4)(d)2.r. F.S.
  - Child Advocacy center director, manager, supervisor, clinical employee of §119.071(4)(d)2.t. F.S.
  - Domestic violence center current or former staff and advocates §119.071(4)(d)2.u. F.S.
  - Public Guardian and Employees with Fiduciary Responsibility §744.21031 F.S.
- \*\*\*\*\* **Please note: Names of spouse and children of the below will Not be Exempt unless used in a Street Address, Trust or Business LLC name.** \*\*\*\*\*
- Victim of violent crime (*Must attach official verification that a crime occurred.*) §119.071(2)(j)(1) F.S.
  - Victim of an incident of mass violence §119.071(2)(o) F.S.
  - Addiction treatment facility director, manager, supervisor, nurse, or clinical employee §119.071(4)(d)2.s. F.S.
  - U.S. Attorney and Assistant U.S. Attorneys §119.071(5)(i)(1) F.S.
  - U.S. Judge or U.S. Magistrate §119.071(5)(i)(1) F.S.
  - Member of US Armed Forces, reserve or National Guard, who served after 09/11/2001 §119.071(5)(k)(1) F.S.

### REQUESTOR CONTACT INFORMATION

Printed Name: \_\_\_\_\_

Other names that I may have used: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

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## INFORMATION TO BE REDACTED

Please check **ALL** the information to be redacted and provide applicable information as indicated. Note: If the box is not checked that information will not be redacted

Address where I (qualifying spouse or child) **reside** (physical, mailing, or street address, include city, state): \_\_\_\_\_

The following additional address information for address where I reside:  legal property description (consider title implications),  parcel identification number,  plot identification number,  neighborhood name and lot number,  GPS coordinates,  other description property information that may reveal home address: \_\_\_\_\_

Telephone Number(s) (home/cell) \_\_\_\_\_

Social Security Number (**do not list SSN**) /  Date of Birth: \_\_\_\_\_

Spouse\*\* full name: \_\_\_\_\_  Date of Birth: \_\_\_\_\_

Child/Children\*\* names: \_\_\_\_\_  Date of Birth: \_\_\_\_\_

Place(s) of Employment/Location: \_\_\_\_\_

Photo of Requestor (*per comparable attached photo*)

Name and Location of School/Daycare Facility of child: \_\_\_\_\_

Personal assets (*crime victim*): \_\_\_\_\_

**WARNING:** There may be consequences to redacting information on a public record, which is a risk undertaken by the requestor. Only the documents identified by the requestor will be redacted. Once redaction is requested and completed, future redactions require an additional redaction request.

**\*\*However grantor, grantee, or party names cannot be removed unless included as a Street Address, Trust or Business LLC name. F.S. 28.2221(2)(b).\*\***

**PUBLIC RECORD:** This form is itself a public record. If a copy of it is requested, all exempt information contained in this form will be redacted.

## DOCUMENTS TO BE REDACTED

Please do not list any document that does not contain exempt information pursuant to §119.071, Florida Statutes. Attach an additional sheet if there are more documents to be redacted than listed below.

As a result of my review of the Official Records of Volusia County, I hereby agree that the Volusia County Clerk of Circuit Court Official Records staff has my permission to modify a copy of the following documents in accordance with the particulars of Chapter 119.071 Florida Statutes. I understand that only the modified copy will be made available to the public, unless otherwise ordered by a court of competent jurisdiction.

<u>NAME OF DOCUMENT</u>	<u>INSTRUMENT NUMBER</u>	<u>BOOK</u>	<u>PAGE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## REQUEST FOR CONFIDENTIALITY (OFFICIAL RECORDS)

**RELEASE TO GOVERNMENTAL AGENCIES:** an un-redacted version of these documents will be provided to the Property Appraiser and Tax Collector to allow them to perform their governmental duties and responsibilities. To redact information held by the Property Appraiser or Tax Collector you must make a written request to those agencies directly under Section 119.071 (4)(d)(4). To redact information held by the Property Appraiser or Tax Collector, contact their office. If you wish to release your information to other individuals or entities, please complete a Request to Release Redacted Information on Recorded Documents form.

**RELEASE FOR TITLE SEARCHES:** an un-redacted version of these documents may be provided to title insurers, agents or agencies and attorneys conducting title searches as authorized in section 28.2221(6)(b). Notice of any title search release will be sent to the most recent address on the recorded documents, on the redaction request, or on the sworn statement provided by the requestor.

**COURTESY NOTICE - RELEASE OF PRIOR REDACTIONS:**      \*\*\*IMPORTANT INFORMATION\*\*\*

If you have previously requested protection of a home address that is no longer your residence, you are required **by law** to submit a written, notarized request to release the removed information. Please indicate any prior redactions that must be removed for Volusia County below. If the property is located in another County, please contact them:

<b>Instrument Number:</b> _____	<b>Book:</b> _____	<b>Page:</b> _____	<b>Document Type:</b> _____
<b>Instrument Number:</b> _____	<b>Book:</b> _____	<b>Page:</b> _____	<b>Document Type:</b> _____
<b>Instrument Number:</b> _____	<b>Book:</b> _____	<b>Page:</b> _____	<b>Document Type:</b> _____

**Requester Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Requester Print:** \_\_\_\_\_

Job Title of Qualifying individual Requesting Redaction (for exemptions were current/former agency employment is required): \_\_\_\_\_.

Employing Agency of Qualifying Individual Requesting Redaction (for exemptions where current/former agency employment is required): \_\_\_\_\_.

State of Florida

County of \_\_\_\_\_

The Foregoing instrument was Sworn to (or affirmed) and subscribed before me by means of  
\_\_\_\_\_ Physical Presence or \_\_\_\_\_ Online Notarization

by (affiant name) \_\_\_\_\_,

on this (date) \_\_\_\_\_ Day of (month) \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC (OR) DEPUTY CLERK (Signature)

Stamp/Seal

\_\_\_\_\_  
NOTARY PUBLIC (OR) DEPUTY CLERK (Print)

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_ Type of ID Produced \_\_\_\_\_