

**LAURA E. ROTH  
CLERK OF THE CIRCUIT COURT  
VOLUSIA COUNTY, FLORIDA**

Citation No. \_\_\_\_\_ Statute No. \_\_\_\_\_

Name \_\_\_\_\_

Pursuant to Florida Statute 318.14(9), if you have received a traffic citation for an infraction that does not require a mandatory hearing and you do not currently hold a CDL license, you may elect to complete a defensive driving school. Upon completion of the school, the Clerk of Court will withhold adjudication of guilt and no points will be assessed against your driving record. School must be completed and completion certificate filed with the Clerk by the date sworn/subscribed.

**TO BE ELIGIBLE FOR THE SCHOOL OPTION:**

1. **365 days** must have passed since you last signed an affidavit to attend the Defensive Driving School.
2. Attend an approved school within the State of Florida.
3. You have not taken this option **five (5) times** in the past.
4. You do not currently hold a CDL license.
5. Pay a fine and court costs in the amount of \_\_\_\_\_.
6. Attend the Defensive Driving School **and** provide proof of completion to the Clerk's Office in the county you received the citation **within 60 days**.

**FAILURE TO COMPLETE THE SCHOOL IN TIME WILL RESULT IN:**

1. Drivers license will be suspended by the State of Florida.
2. Pay a late fee of \$23.00, an \$18.00 service charge, and possibly a drivers license reinstatement fee.
3. Forfeit one of your elections.
4. Adjudication of guilt and points **will be** assessed on your driving record.
5. Forfeit all court costs paid.
6. Unpaid fines or costs may be referred to a collection agency without further notice.

**ELECTING THE SCHOOL OPTION WHEN NOT ELIGIBLE:**

(Notification by Dept. Highway Safety & Motor Vehicles)

1. Drivers License will be suspended by the State of Florida.
2. Pay a late fee of \$23.00, an \$18.00 service charge, and possibly a drivers license reinstatement fee.
3. Adjudication of guilt and points **will be** assessed on your driving record.
4. Unpaid fines or costs may be referred to a collection agency without further notice.

**AFFIDAVIT**

I, hereby swear or affirm that I am eligible for the option of attending defensive driving school, that I understand the requirements stated above, and that this option is final.

\_\_\_\_\_  
Defendant's signature

SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.



BY: \_\_\_\_\_  
Deputy Clerk or Notary

Return the school completion certificate by FAX: (386)822-5003, EMAIL: [SCHOOLCOMPLETIONS@CLERK.ORG](mailto:SCHOOLCOMPLETIONS@CLERK.ORG) or MAIL to:

Clerk of Circuit Court  
Traffic Division  
P.O. Box 6043  
101 N. Alabama Avenue  
DeLand, FL 32721-6043  
CL-0304-1804